

Creative Wonders Learning Center

PO Box 366, Stuarts Draft, VA 24477 ■ Phone: (540) 337-9174 ■ Fax: (540) 337-9798
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Enrollment Checklist

Before your child can attend, you must complete or provide the following:

<input type="checkbox"/> 1 Copy of Birth Certificate	The center is required to report to local authorities if a parent fails to submit proof of birth when enrolling a child. Proof of birth may include birth certificate, notification of birth from hospital (Foot Prints), or baptismal certificate
<input type="checkbox"/> 2 Immunization Record and last well-check up	(See Item #4)
<input type="checkbox"/> 3 Center Registration Form	Registration form (completely filled out). State regulation requires a minimum of two emergency contacts. At least one of those contacts must be a local resident. The center prefers three emergency contacts with two of them being local residents.
<input type="checkbox"/> 4 Well check up or physical exam	Completed by or under the direction of a physician before enrollment or within one month after enrollment.
<input type="checkbox"/> 5 Agency Funding Verification (if applicable)	If you are receiving agency funding, you must contact your social service worker and have them telephone Tracy Armentrout at 337-9174 to verify payment. Your child cannot start until this authorization has been given unless you choose to be responsible for full payment of your bill.

THANK YOU FOR CHOOSING OUR DAYCARE. WE LOOK FORWARD TO TEACHING YOUR CHILD LOTS OF NEW AND EXCITING THINGS!